

NOTICE OF VACANCY

The National Empowerment Foundation is looking for qualified, experienced and dedicated persons who wish to be considered for employment on a contractual basis for the post of:

INTERNAL AUDITOR

A. Qualifications:

Candidates should possess a pass at the final examination required for admission to membership of one of the following bodies:

- a. The Institute of Chartered Accountants of England and Wales;
- b. The Institute of Chartered Accountants of Scotland;
- c. The Institute of Chartered Accountants of Ireland;
- d. The Association of Chartered Certified Accountants;
- e. The Chartered Institute of Management Accountants;
- f. The Chartered Institute of Public Finance and Accountancy;
- g. The Institute of Chartered Accountants of India; and
- h. The South African Institute of Chartered Accountants;

OR

an equivalent professional accountancy qualification acceptable to the Board.

The onus is on the candidates to produce the equivalence for the required qualifications

B. Candidates should:

- i. reckon at least three years' experience in auditing;
- ii. be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Reporting Act;
- iii. possess good interpersonal and communication skills;
- iv. possess analytical skills and sound judgement;
- v. have a high degree of personal credibility and integrity; and
- vi. be computer literate.

C. Salary Scale: Rs 29400 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 56450 (NEF 17)
(Negotiable - would commensurate with work experience)

Main Responsibilities and Duties

Prospective candidates are requested to visit the NEF website <http://www.nef.mu> to take cognizance of the desired profiles, main responsibilities and duties of the above post.

General Terms of Employment

- i. Employment of the selected candidates will be on a one-year contract basis,
- ii. Candidates must be prepared to operate independently, work under pressure and outside normal office hours, including Sundays and Public Holidays.

Mode of Application

- All applications should be made on the prescribed form and accompanied by copies of relevant educational/professional certificates and evidence of work experience.
- Application forms may be downloaded from <http://www.nef.mu> or obtained at the Reception Counter of the NEF 8th Floor, Garden Tower, La Poudrière Street Port-Louis, from 0900 hours to 15 hours on weekdays.
- '**Internal Auditor (External)**', should be clearly marked on the top left-hand corner of the envelope.

All applications should be sent by registered post to the Chief Executive Officer, National Empowerment Foundation 7th Floor, Garden Tower, La Poudrière Street Port-Louis, by Monday 8 November 2021, at 1500 hours at latest.

- Notes:**
- (i) Late applications and applications not made on prescribed form will not be considered.
 - (ii) Only the best candidates will be called for the selection exercise.
 - (iii) The NEF reserves the right not to make any appointment as a result of this advertisement.

Date: 19 October 2021