



A Caring Institution

Early Childhood Care and Education Authority

NOTICE OF VACANCY

The Early Childhood Care and Education Authority (ECCEA) a parastatal body operating under the aegis of the Ministry of Education, Tertiary Education, Science and Technology is inviting applications from suitably qualified candidates outside the public sector who wish to be considered for the enlistment as **Resource Person (Pre-Primary)** on a purely temporary basis, as and when required during the academic years.

(1) Qualifications

Candidates should possess:

- A. (a) Cambridge School Certificate with credit in English Language, French and Mathematics obtained at not more than two sittings; or
- (b) Passes in at least five subjects with at least Grade C in English Language, French and Mathematics obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note:

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. A Teacher's Certificate in Early Childhood Education from the MIE or equivalent qualifications to A and B above acceptable to the Board.

(2) Duties:

1. To be responsible to the Assistant Coordinator, Coordinator, the Head Master and any other senior officer (depending on posting) for the smooth running of the pre-primary unit where he or she is posted in accordance with rules, regulations and procedures set up by the ECCEA in form of guidelines, protocols, circular notes or any other form of instruction approved by the Board and issued by the Director.
2. To plan and implement developmentally appropriate, child centered and play based early childhood activities within the National Curriculum Framework Pre-Primary 3-5 years.
3. To prepare daily lesson plans for specific learning activities with a view to accomplish educational goals and objectives.
4. To conduct assessment of each child's progress and development.
5. To facilitate the inclusion of SEN children admitted in the school.

6. To develop and produce teaching/learning aids and other appropriate instructional materials to be used for effective teaching and learning process.
7. To ensure that classrooms are well set up and organized to foster learning.
8. To provide comfort and pastoral care to meet the physical, emotional, intellectual and social needs of all children under their custody during school hours etc.
9. To organize the indoor and outdoor learning environment to foster learning.
10. To submit all relevant data and information of the school as and when required.

Salary: Rs 16,785 plus salary compensation at the approved rates

(3) Age Limit

Candidates should not have reached their 55th birthday by the closing date for the submission of applications.

(4) Mode of Application:

Candidates should submit their applications on prescribed forms obtainable at the reception desk of the ECCEA, 2nd Floor, Windsor Complex, Royal Road, Beau-Bassin or which can be downloaded from www.eccea.mu. For more information and job descriptions refer to the aforesaid website.

(5) Closing Date:

(a) Qualified candidates are requested to submit their applications so as to reach the Director, ECCEA, Second Floor, Windsor Complex, Royal Road Beau-Bassin **not later than 3.30 p.m on Friday 24 June 2022.** Applications obtained after the closing date **will not be accepted.** The onus for the prompt submission so that they reach the Director, ECCEA in time lies solely on applicants.

Note:

- 1) The ECCEA reserves the right not to fill the vacancy as a result of this advertisement.
- 2) The post applied for should be clearly marked on the left hand corner of the envelope.
- 3) Only the best qualified candidates will be convened for the interview.
- 4) Incomplete and inaccurate filling of application forms or application not made on the prescribed form may entail the elimination of the candidate.

Candidates should enclose photocopies of their academic/professional qualifications and relevant documentary evidence of experience claimed.

Date: 4 June 2022.