



MAURITIUS SOCIETY FOR ANIMAL WELFARE (MSAW)

NOTICE OF VACANCY

Post: Procurement Officer

Qualifications: (a) Cambridge School Certificate with credit in at least five subjects including English Language, French, and Mathematics or Principles of Accounts

(b) A Cambridge Higher School Certificate or General Certificate of Education with at least two passes at A level.

(c) A Diploma in Procurement and Supply from a recognized institution

OR An alternative equivalent qualification acceptable to the Council.

Experience: At least two years' experience in procurement and supply.

Specific Competencies: Candidate should be computer literate and conversant in Procurement Regulations and Procedures

Mode of Application

Applications should be submitted on the prescribed application form obtainable at the **MSAW Headquarters, Moka Road, Rose-Hill**, and can also be downloaded from the MSAW website: www.msaw-mu.org

Additional information regarding duties and salary are available on the MSAW website: www.msaw-mu.org and at the MSAW Headquarters, Moka Road, Rose Hill.

Applicants should state their residential address on the prescribed form. The completed application form together with a detailed Curriculum Vitae along with photocopies of Birth and Educational Certificates, National Identity Card, Certificate of Character and written evidence of experience and proof of address should be submitted to :

**The Director
Mauritius Society for Animal Welfare
Moka Road, Rose Hill
P.O. Box 128**

The post applied for should be clearly marked on the top left-hand corner of the envelope.

Closing Date

The closing date for submission of the application is **30th May 2022**, not later than **15 .00 hrs**. Applications received after the above date and time will not be considered

Note:

1. Application bearing the postal address of another person will neither be acknowledged nor taken into consideration
2. Applications not made on the prescribed form will not be considered.
3. Only the best candidates will be convened for interview
4. The MSAW reserves the right not to make any appointment following this advertisement.

Date: 10th May 2022

**Mauritius Society for Animal Welfare
Moka Road, Rose Hill
Tel: 464 5084, 466 7154**