

MAURITIUS PUBLIC SERVICE

PRESS COMMUNIQUE

PUBLIC ADVERTISEMENT NO. 64 OF 2022

**Vacancy for Post of Word Processing Operator
Rodrigues Regional Assembly (Central Administration)**

The Public Service Commission invites applications from suitably qualified **Rodriguan** candidates who wish to be considered for appointment as Word Processing Operator in the Rodrigues Regional Assembly (Central Administration).

Salary: Rs 16,525 a month in a scale from Rs 16,525 to Rs 34,000 (08 029 066).

Core Qualifications:

- A. A Cambridge School Certificate with credit in English Language and French obtained on one certificate or Passes in at least five subjects with at least Grade C in English Language and French obtained on one certificate at the General Certificate of Education "Ordinary Level".
- B. A certificate in Word Processing or Data Processing from a recognized institution.
- C. A certificate in keyboarding or typewriting with a speed of at least 25 words per minute from a recognized institution.

Closing Date: Application Forms should reach the Island Chief Executive, Chief Commissioner's Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Monday 19 September 2022.**

Note:

The Notice of Vacancy and the Application Form (PSC Form 7) as well as other details regarding qualifications, duties, terms and conditions of employment of the post are available on the website of the Public Service Commission at **<https://psc.govmu.org>** and at any of the following addresses:

- the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis.
- the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side.
- the Chief Commissioner's Office, Port Mathurin, Rodrigues.
- the offices of the Mauritius High Commissions/Embassies overseas.

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.

Date: 06 September 2022