



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL
REFORMS
MAURITIUS**

17 March 2021

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 12 of 2021
E/152/11/07

From : Secretary for Public Service

To : Supervising Officers in charge of Ministries and Departments

Online Training Courses

In view of the confinement period, all face to face training currently run by the Civil Service College, Mauritius have been kept on hold. There is, therefore, a need to provide public officers with an alternative mode of training.

2. Accordingly, it has been decided that public officers should be encouraged to follow online courses of their own choice at their own pace from local and overseas training institutions.
3. A list of online courses offered by topmost universities available on the Coursera platform www.coursera.com which is a leading service provider on e-learning is at Annex. These courses are free of charge and in the event, the participant requires a certified electronic certificate a fee will have to be paid by him/her through electronic mode.
4. For local courses, the website of the Civil Service College of Mauritius can be consulted on <http://www.cscm.mu/index.php/itrain/list-of-courses>.
5. Officers may claim a refund from this Ministry up to a maximum amount of Rs3000/ for following the abovementioned courses subject to presentation of a completion certificate and prompt of payment by 12 May 2021.
4. It would be appreciated if the content of this circular could be brought to the attention of all your officers and submit to this Ministry a list of officers following such courses.

S. Ragen
Secretary for Public Service

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S#	Course	University	Estimated course length	Cost
1	Creative Thinking: Techniques and Tools for Success	Imperial College London	Approx. 20 hours to complete	\$49 USD
2	Data Driven Decision Making	State University of New York	Approx. 3 months to complete <i>Suggested pace of 3 hours/week</i>	<i>7-day Free Trial</i> \$49 USD per month to continue learning after trial ends
3	Innovation through design: Think, make, break, repeat	University of Sydney	Approx. 16 hours to complete	\$49 USD
4	Psychological first aid	John Hopkins University	Approx. 6 hours to complete	\$49 USD
5	Digital Transformations	Indian School of Business	Approx. 19 hours to complete	<i>7-day Free Trial</i> \$49 USD per month to continue learning after trial ends
6	Innovation and emerging technology: be disruptive	Macquarie University	Approx. 17 hours to complete	<i>7-day Free Trial</i> \$49 USD per month to continue learning after trial ends
7	Effective Problem Solving and Decision making	University of California	Approx. 5 hours to complete	<i>7-day Free Trial</i> \$49 USD per month to continue learning after trial ends
8	AI in Healthcare	Stanford University	Approx. 9 months to complete <i>Suggested pace of 2 hours/week</i>	<i>7-day Free Trial</i> \$79 USD per month to continue learning after trial ends
9	Stanford Introduction to food and Health	Stanford University	Approx. 7 hours to complete	\$39 USD
10	Introduction to Negotiation: A Strategic Playbook for Becoming a Principled and Persuasive Negotiator	Yale University	Approx. 31 hours to complete	\$49 USD
11	The Science of Well Being	Yale University	Approx. 19 hours to complete	\$49 USD

S#	Course	University	Estimated course length	Cost
12	Establishing a Professional “self” through effective Intercultural Communication	National University of Singapore	Approx. 10 hours to complete	7-day Free Trial \$49 USD per month to continue learning after trial ends
13	Introduction to Negotiation: A Strategic Playbook for Becoming a Principled and Persuasive Negotiator	Yale University	Approx. 26 Hours	\$49 USD
14	Construction Project Management	Columbia University	Approx. 31 hours to complete	7-day Free Trial \$49 USD per month to continue learning after trial ends
15	The Manager's Toolkit: A Practical Guide to Managing People at Work	University of London	Approx. 10 Hours	\$49 USD
16	IT Project Management	Indian School of Business	Approx. 15 Hours	7-day Free Trial \$49 USD per month to continue learning after trial ends
17	Organizational Analysis	Stanford University	Approx. 10 Hours	\$49 USD
18	Excel Skills for Business Specialization	Macquarie University	Approx. 18 Hours	\$49 USD
19	Communication Strategies for a Virtual Age	University of Toronto	Approx. 10 Hours	\$49 USD
20	Business Foundations Specialization	University of Pennsylvania	Approx. 26 Hours	<i>7-day Free Trial</i> \$79 USD per month to continue learning after trial ends

Note: Most of the courses are free to follow and requires payment only if a certificate is requested by the participant. Monthly subscription can give access to other online educational material on the Coursera website.