



Early Childhood Care and Education Authority

VACANCY FOR THE POST OF INTERNAL AUDITOR/SENIOR INTERNAL AUDITOR

The Early Childhood Care and Education Authority (ECCEA), a parastatal body operating under the aegis of the Ministry of Education, Tertiary Education, Science and Technology is inviting applications from suitably qualified candidates who wish to be considered for appointment as **Internal Auditor/Senior Internal Auditor**.

Age Limit:

Candidates, unless already in the **Public Sector** (including parastatal bodies and Local Authorities), should not have reached their **45th** birthday by the closing date for the submission of applications.

Qualifications:

- A. A pass at the final examinations required for admission to membership of one of the following bodies: -
- (a) The Association of Chartered Certified Accountants;
 - (b) The Institute of Chartered Accountants of England and Wales;
 - (c) The Institute of Chartered Accountants of Scotland;
 - (d) The Institute of Chartered Accountants of Ireland;
 - (e) The Chartered the Institute of Management Accountants;
 - (f) The Chartered the Institute of Public Finance and Accounting.

or

An equivalent qualification acceptable to the Board.

B. At least three years' experience in auditing and/or accounting duties.

Candidates should produce written evidence of experience claimed.

3. Duties and Salary

1. To recommend improvements to records and achieve more accurate and useful data and eliminate errors, defalcation, waste and fraud.
2. To report on deficiencies found and propose improvement to the system.
3. To train subordinate staff.
4. To ascertain that statutory provisions and internal regulations are being complied with.
5. To verify all accounting statements produced for statutory purpose or for management.
6. To maintain close liaison with the Organisation's external auditors to ensure that audit programmes are well coordinated.
7. To carry out value for money audit and any special investigation as may be assigned by the Director.
8. To prepare audit guides and instructions.
9. To perform such cognate duties as may be assigned.

The permanent and pensionable post carries salary in the scale Rs 30700 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 46100 x 1575 - 49250 x 1650 - 54200 x 1700 - 64400 x 1800 – 69800 a month.

MODE OF APPLICATION:

1. Qualified candidates should submit their applications on the prescribed form that can be obtained at the reception desk of the Early Childhood Care and Education Authority or downloaded from the website on www.eccea.mu together with photocopies of their academic qualifications.

The post of '**Internal Auditor/Senior Internal Auditor**' should be clearly marked on the top-left hand corner of the envelope.

CLOSING DATE:

Qualified candidates are requested to submit their application so as to reach the Director, ECCEA, 2nd Floor Le Windsor, Royal Road, Beau Bassin, **not later than 3.30 p.m. on Monday 06 February 2023.** Late application and application not made in the prescribed form **will not** be considered.

Applications received **after** the closing date and time mentioned in the advertisement will not be accepted. The onus for the prompt submission of applications so that they reach the Director of the Authority in time lies solely on applicants.

Note:

1. Incomplete, inadequate or inaccurate filling of the Application Form may entail a candidate's elimination.
2. **Candidates should enclose photocopies of their academic as well as professional qualifications, and provide relevant documentary evidence of experience claimed.**
3. **Only** the best qualified candidates will be convened for an interview.
4. The ECCEA reserves the right not to fill the vacancy as a result of this advertisement.

19 January 2023

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